



Military TA User's Guide

Greetings! If you have received this packet, then you have likely inquired about utilizing a Military TA Benefit at San Diego Christian College for the upcoming semester. Below is some helpful information regarding Military TA at San Diego Christian College. All service members or beneficiaries should first contact their Education Liaison or Education Services Officer (ESO) on their currently stationed base prior to requesting additional information from SDCC.

San Diego Christian College Point of Contact:

Currently your primary point of contact here at San Diego Christian College will be **Kayleigh Reyes** – Your point of contact can be reached at **619-201-8761** or via e-mail at kayleigh.reyes@sdcc.edu. Please be sure to contact your ESO first, as this should be the initial step in your educational endeavors.

What to Expect in the Tuition Assistance Billing Process:

San Diego Christian College lowers the cost of 3-unit educational courses to \$250 per credit for service members utilizing Military Tuition Assistance for a course.

Tuition Assistance Per Credit pricing is award through an SDCC Institutional Awarding call “Military Grant”. A Military TA Assistance student will be charged the full cost of tuition on their billing and then awarded a “Military Grant” to meet the \$250 Per Credit cost.

Example:

Tuition \$399 x 3 Credits = \$1,197
 Fees x 3 Credits = \$165
 Total = \$1,362
 Military Grant = \$612
 Remaining = \$750.

The maximum amount to be paid for a course through your benefit \$750 is. Each branch annual TA limits apply, so be sure to clarify with your ESO exactly how many courses you may be able to take during the fiscal year before you would run into an out-of-pocket expense.

Required Information:

As a service member or beneficiary utilizing Military TA benefits, SDCC is required to be disclosed certain information to you from the onset of your educational journey with any school you might be interested in. If any of the following items are of concern or you do not feel that protocol has been followed, please contact the SDCC Primary Point of Contact right away.

- San Diego Christian College does not retain, recruit, or employ admissions or other staff based on incentives related to enrollment numbers, the securing of payments from Title IV programs, Department of Veteran Affairs programs, or the Department of Defense. San Diego Christian College does not currently contract with third party vendors for student recruitment. *If you feel that any unfair enrollment practices have taken place during your discussions with SDCC please alert your SDCC Primary Point of Contact (Listed Above) right away.
- San Diego Christian College refrains from predatory pressuring and recruiting via phone, e-mail, or text message. San Diego Christian College does not participate in same day enrollment practices for military service members. *If you feel that any high-pressure enrollment practices have taken place during your discussions with SDCC or felt harassed by the number of contacts received from SDCC via phone or e-mail or text, please alert your SDCC Primary Point of Contact (Listed Above) right away.
- Students are encouraged to utilize all “free” aid sources prior to utilizing any type of loans for their education. If you have questions about additional aid sources, including Title IV Federal Pell Grants etc. please contact the SDCC Primary Point of Contact above prior to enrolling in courses to discuss additional sources of aid that do not need to be repaid upon graduation.

Enrollment Status:

San Diego Christian College runs two (2) 16-week semesters known as Fall and Spring. During those each of the 16 weeks, SDCC runs two (2) 8-week segments of Online Courses.

Please see our Academic Calendar for that start of Fall, Spring, and 8-week courses.

[Academic Calendar - San Diego Christian College \(sdcc.edu\)](https://sdcc.edu)

A student enrolled with 12 credits constitute a full-time semester load at San Diego Christian College. Students utilizing their Military TA benefit do not have to enroll in 12-credits each semester. Many service members find it beneficial to keep their cost down by only enrolling in courses based on the amount of TA funding they have remaining for the Fiscal Year. Please note that Federal Financial Aid does have specific requirements for enrollment and awarding, so if you will be coupling Federal Financial Aid into your school payments, you should speak to your SDCC Primary Point of Contact to gain an understanding on how these funds can work together.

Transfer Credit Policy:

Consistent with the institutional transfer credit policy found on pages 24-25 of the 2023-2024 Course Catalog, the transfer evaluation for active-duty service members and veterans allows a maximum of 90-97 credit hours towards a bachelor's degree program. In the absence of articulation agreements with other higher education institutions, SDCC accepts credits for courses with grades of C or higher from accredited institutions. Additionally, SDCC accepts credits from ACE evaluated Joint Services Transcripts. SDCC accepts credits for courses and learning activities such as college level test scores, military course completions, and credits taken at academic institutions. Other learning experiences not evaluated by ACE for college credit are evaluated by SDCC for Credit for Prior Learning (CPL).

Withdrawing from School:

If at any time you need to withdraw from a course before the conclusion of the class, please be sure to contact your SDCC Primary Point of Contact before submitting a request to withdraw. You should also speak to your assigned Academic Advisor to determine the academic impact a W may have vs. a potential low letter grade. Military TA has the same Refund Policy for "forfeited" internal aid for traditional courses and for 8-week online courses. This refund policy can be found on **page 43** of the **2023-2024** catalog which is located at the address below. You can also find the most current catalog by going to sdcc.edu then selecting "Academics" then "Registrar" then the "Course Catalogs" link. *Information is updated each academic year so please be sure you are referencing the most recent catalog.

[SDCC.edu - 2023-2024 SDCC Course Catalog Final \(Course Catalogs - San Diego Christian College \(sdcc.edu\)\)](https://sdcc.edu)

If at any point in time you are forced to halt your enrollment due to military service, you will return to SDCC in the same academic standing that you were in when the disruption occurred. Please notify the SDCC Primary Point of Contact as quickly as possible if you receive orders and are required to depart so that they may inform additional offices of your impending departure. You are not required to state your intent to return to SDCC upon your departure, however, your status will remain unchanged if you choose to do so within 3 years of the completion of your service.

- If for any reason the program that you were enrolled in upon your service-related disruption is no longer offered upon your return, SDCC will work to enroll you in the most similar program available at that time so as not to disrupt your degree completion goals. You are welcome permitted to re-enroll under a different program if you choose to do so.

Next Steps:

If you have already applied to SDCC, an admissions counselor will be reaching out to you regarding paperwork that needs to be completed prior to your enrollment. It is encouraged that you specifically request a Degree Audit prior to enrollment, though one should be offered to you. The purpose of a Degree Audit is to help understand the timelines and/or graduation requirements offered at SDCC and how it best fits your educational goals.

Please utilize the SDCC Primary Point of Contact information listed above as you move through your enrollment process here at San Diego Christian. We hope that we have options to fit your goals and we wish you success whether you land with SDCC or elsewhere.